

## The Country Club



## **Application for Employment**

Please answer the following questions honestly, completely, and thoroughly. This application must be completed in full even if you are attaching a resume. Incomplete applications will not be considered. The Country Club Inc. is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, national origin, age, marital status, veteran status, handicap or disability, or any other legally protected classification.

GENERAL INFORMATION						Curre	nt Date:		
Last Name:		First Name	e:		Middle Ini	tial:	SSN		
Street Address:					Pho	one Numbe	r:		
City, State, Zip					Oth	ner Phone:			
Emergency Contact Pe	rson:		Relationship		Pho	one Numbe	r:		
Have you ever applied	for employment with u	s?							
○ Yes ○ No If yes, month and year:				Positi	Position(s) Desired:				
Are you a U.S. Citizen o	r otherwise eligible to v	work in the U	.S.? OYes	○ No	Are yo	ou at least 1	8 years	of age?	
By law, all persons are required to submit verification of their legal right to work in the United States upon hire.									
How did you hear abou	ut this job?				Available	start date:			
How long do you plan	to be employed at The	Country Cluk	o?			Desire	ed Pay:		
Are you related to anyo	one presently a membe	r of The Cour	ntry Club?			14011			.6 1 12
○ Yes ○ No	If yes, whom?		Relatio	onship:			Yes	overtime	if asked?
Are you related to anyo	one presently employed	d at The Cour	itry Club?			Are yo		ble to wo	rk on
○ Yes ○ No	If yes, whom?		Relatio	onship:			Yes	O No	
AVAILABILITY-check all ei	mployment shifts you a	re able to wo	ork:						
Full-time		Tempo	rary Work		E	vening	П		
Part-time		Day			N	light			
CONVICTION RECORD									
Have you ever been co	nvicted of, pled guilty o	or "no contest	t" to a crime o	other than a m	ninor traffic	violation?	○ Ye	s O	No
If yes, please expla	in:								
Conviction of a crime w	vill not necessarily disquaring falsification of this em							-	

and if hired, is grounds for immediate dismissal and termination of employment, regardless of when discovered.

EMPLOYMENT HISTORY	
List present or most recent employer first. Include all employment fo employment application.	r the past five (5) years. A resume is not a substitute for the
Company Name:	Company Phone #:
Address:	Supervisor Name:
Job Title:	Supervisor Title:
	Dates of Employment:
	From: To:
	Salary
Job Duties:	Start: End:
	May we contact your present employer?
	○ Yes ○ No
	Reason for leaving:
Company Name:	Company Phone #:
Address:	Supervisor Name:
Job Title:	Supervisor Title:
	Dates of Employment:
	From: To:
Job Duties:	Salary
	Start: End:
	Reason for leaving:
Company Name:	Company Phone #:
Address:	Supervisor Name:
Job Title:	Supervisor Title:
	Dates of Employment:
	From: To:
	Salary
Job Duties:	Start: End:
	Reason for leaving:

Company Name:			Company Phone #:		
Address:			Supervisor Name:		
Job Title:			Supervisor Title:		
			Dates of Employment:		
			From:	То:	
Lik B. day			Salary		
Job Duties:			Start:	End:	
			Reason for leaving:		
EDUCATION					
School	Name of School	City	Course(s) of Study	Did you graduate?	
Grammar School				○ Yes ○ No	
High School				○ Yes ○ No	
College				○ Yes ○ No	
Other (Tech/Trade)				○ Yes ○ No	
PROFESSIONAL REFERE	NCES ( Please do not list friend	ds or family)			
N	lame	Title		Phone Number	
DRIVING RECORD (Pleas	se complete this section if the	job for which you are applying	might require you to drive c	ompany vehicles.)	
Do you have a valid o	driver's license?	No License number and	state:		
Have you had any acc	cidents in the last five years?	○ Yes ○ No			
If yes, please give details:					
Has your driver's license ever been suspended, revoked, denied or canceled? Yes No					
If yes, please explain:					

## \*\*\*READ EACH PARAGRAPH CAREFULLY BEFORE SIGNING ON THE NEXT PAGE\*\*\*

It is the policy of The Country Club Inc. to provide equal opportunity to employees and applicants for employment. All decisions concerning employment, transfers and promotions, or other conditions of employment are made upon the basis of the best qualified candidate without regard to color, race, religion, national origin, age, sex, disability, veteran status or any other legally-protected classification.

I hereby certify that all answers and statements made on this application are complete, true, and accurate to the best of my knowledge. I understand that any misleading statement, misrepresentation, and/or omission of information may cause this application to be rejected or if I am hired by The Club, to be cause for termination of employment, regardless of when it is discovered. I further understand that notwithstanding any conditional offer of employment that may follow this application, a final offer of employment will be based on my timely satisfaction of The Country Club Inc.'s pre-employment requirements and procedures including, but not limited to, interview(s), reference checks, verifications, and other appropriate pre-employment procedures. I herby specifically acknowledge my understanding and agreement to the following:

-My criminal record may be examined in connection with consideration of this application or in the future during my employment and I hereby authorize any lawful examination of my criminal record by The Country Club, Inc. A conviction of a crime other than a minor traffic violation occurring prior to or following commencement of employment may result in action up to and including immediate discharge of employment.

-I authorize organizations, former employers and other persons to provide information about me to The Country Club Inc., and I hereby release them from any and all liability for responding to inquiries and requests for information from The Country Club Inc.

-I understand an inability to contact my present employer may subject my application to delay or inability to process.

-In consideration of my employment with The Country Club, I agree to abide by all rules, regulations, policies, and procedures (collectively, "Policies"), as they relate to The Country Club Inc, employees as adopted or emended from time-to-time. I understand that such policies are adopted for specific and important reasons and violation of these can subject me to corrective action up to and including immediate discharge and termination of employment. I agree that I will familiarize myself with all such policies and ask questions of my Supervisor or the Payroll Department if I do not understand anything about them.

-This employment application is not a contract of employment. In the event that I am hired, my employment will be at-will, and not for any specific period of time, will not constitute an employment contract, and means that either I, or The Country Club Inc., will be free to terminate the employment relationship at any time for any reason or no reason. I also understand and agree that no one has authority to alter this at-will status except in writing directed to me and signed by an authorized officer of The Country Club Inc.

-If I am extended an offer of employment, I agree to submit to a medical examination, which may include testing for alcohol, prior to beginning work with The Country Club Inc., and I understand that any offer of employment is conditioned upon passing such medical examination. I understand that if I am employed by The Country Club Inc., I may be required, when job related and consistent with The Club's business needs, to undergo a medical examination, including a test for alcohol. I further understand that I may be required to submit to a test for the use of illegal drugs at any time.

-I agree to release to The Country Club Inc., or its designated agents, all medical information, including, but not limited to, files, reports, x-rays, evaluations, and opinions held by medical personnel, to the extent such information is job related and consistent with The Club's business needs, and agree to execute the necessary HIPAA-compliant release. I acknowledge that this is a general release and that if hired, it remains in effect for the duration of my employment.

-In the event of my personal indebtedness to The Country Club, I authorize The Club to withhold from my wages such amounts as permitted by law to satisfy my obligation to The Club.

-In exchange for The Country Club considering my application, I agree that any claim or lawsuit I have now or in the future against The Club, its subsidiaries, successors, assigns, managers, employees, and/or agents, must be filed by me within one year from the date of the act or omission that is the subject of my claim or lawsuit, or within the applicable statute of limitation, whichever time period is shorter. Thus, I expressly waive any statute of limitations period for any such claim or lawsuit longer than one year, regardless of the nature of the claim or action. As further consideration for these promises by me, The club agrees to waive any statute of limitations period longer than one year from the date of the act or omission that is the subject of any claim or lawsuit it might file against me.

## READ ENTIRE APPLICATION CAREFULLY BEFORE SIGNING

This application will be considered active for twelve (12) months from the date completed. If you are hired, this application remains active and becomes a part of your official employment record.

I HAVE READ AND UNDERSTAND THIS ENTIRE EMPLOYMENT APPLICATION AND AGREE TO BE BOUND BY ITS TERMS AND CONDITIONS.					
Signature:		Date:			
(If filing elec	tronically, type name in place of signature.)				